



SIVA SIVANI DEGREE COLLEGE

Affiliated to Osmania University

Minutes of Meeting of IQAC

Date: 31-1-2024

Time: 2:00 PM

Venue: Seminar Hall

Agenda:

1. To take the Plan of Action from the Conveners of various committees, 2022-2023.
2. To organize the events/ competitions from their respective committee.
3. Report regarding the campus placements
4. Report from the CRT/ Placement Training committee
5. Report about the various programs and events conducted in the month of January 2024.

Proceedings of the Meeting:

1. Welcome Address: Mr. Y Ananda Reddy, IQAC Coordinator, welcomed the Principal, Committee, and Conveners.
2. Presidential Address: The Principal commended the conveners' efforts and outlined the meeting's agenda.
3. All the committee members of IQAC presented their individual reports in the meeting
4. Y. Ananda Reddy IQAC Coordinator/ Director appreciated the work done by the Placement Department and CRT contribution given to improve the job skills of our final year students.
5. Campus drive successfully conducted GENPACT, CORETEK LABS PVT LTD, INCOR GROUP in the campus and all the final year students participated in the drive.
6. CRT head Mrs. Mary Leena submitted her report that 6 mock interviews were conducted, 5 workshops were conducted and the report submitted to IQAC.
7. CODEWARS 2.0 EDITING was conducted to all the students of B.SC students by the computer department this report was submitted in front of IQAC members for discussion.
8. English HOD Sharon Ann submitted the CELT students attendance report and students attended the students list certification program.
9. ED Cell submitted the report Innovative Business Model Aimed at Analytical Research and presentation skills report submitted by Safina EDC head.
10. National Youth Day Celebrations were organized by Madhavi Latha behalf of NSS report submitted for the discussion.
11. Mrs. Mary Madhavi submitted a PONGAL CELEBRATIONS event report and explained about the program how the students organised different activities.




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12. REPUBLIC DAY-2024 conducted by all the groups at grand scale the success story of this event the helping hands in this program Principa thanked each and every one in the IQAC meeting.

Action Taken Report:

S. No.	Plan of Action	Action Taken Report
1	Placement director requested for more training in aptitude, Verbal and non-verbal, psychometric test related study materials, to develop by using different department faculty members and to supply it to students.	IQAC requested all the departments to develop appropriate material and to supply it to all the final years to take suitable action.
2	CRT Head explained and announced some changes in the Mock interviews, Case study methodology and evaluation system. Requested IQAC to provide FDP in this regard.	IQAC has moved this proposal to the FDP and seminars committee. To take appropriate steps.
3	Department of commerce asked for the more computer lab facilities	IQAC has taken steps to improve the facilities in the Lab hours.
4.	EDC arranged more industrial experts visits, seminars with the delegates they submitted the requirements list of IQAC	IQAC has taken appropriate steps and moved this file to the infrastructure & facilities department.
5.	Head of English department requested for the Language Lab software requirements	IQAC has accepted & approved and moved this proposal to the Facilities department.


Co-Ordinator
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