



SIVA SIVANI DEGREE COLLEGE

Affiliated to Osmania University

Minutes of Meeting of IQAC

Date: 30-12-2023

Time: 2:15 PM

Venue: Seminar Hall

Agenda:

- To take the Plan of Action from the Conveners of various committees, 2022-2023.
- To organize the events/ competitions from their respective committee.
- Report regarding the campus placements
- Report from the CRT/ Placement Training committee

Minutes of the Meeting:

- Welcome Address: Mr. Y Ananda Reddy, IQAC Coordinator, welcomed the Principal, Committee and Club Conveners.
- Presidential Address: The Principal applauded the conveners' efforts and outlined the meeting's agenda.
- BOG Appreciation: The Principal shared that the Board of Governors (BOG) praised the faculty for organizing various programs.
- Conveners' Responsibilities: Conveners must attend with co-conveners to discuss program details and dates.
- Team Cooperation: Conveners must involve all members, who must cooperate to ensure successful events.
- He appreciated the efforts of Exam branch Controller of Examination, Mr. C. Santhosh Kumar Reddy for his untiring efforts in conducting the exams in a systematic manner. Placement Director conducted placement drive 3 companies visited for campus drive SAGILITY, GREENPARK HOTELS AND CORETER LABS PVT(LTD) successfully organised by the Placement department.
- NSS conducts various programs, in clean and green program is conducted by B.Madhavi Latha, Green day plantation program is conducted by NSS students headed by coordinator B.Madhavi Latha.
- CRT Monthly report is submitted by Mary Leena CRT head in the report she explained about the activities conducted successfully.
- CRT head Mary Leena submitted a report regarding upcoming activities, schedules department wise that need to be concentrated.
- CRT head Mary Leena explained about the Mouk interview sessions, upcoming case study approaches and what all the changes brought in the system she explained.
- EDC cell Head explained about the various upcoming industrial visits that are scheduled and asked for the IQAC permissions.
- Swar Tarang programs scheduled report submitted to the IQAC by committee head Mrs. Srivalli, explained about the upcoming events
- Mrs. Madhavi Latha head of students outreach programs committee gave a report to students Trip to Wonderla.
- Mr. Maruthi Sharath convenor of Charity and social service submitted their monthly report, the fund raised and it is used, various orphanages, old age homes visited the balance sheet submitted to IQAC/ discussed different programs of charity, social service programs.

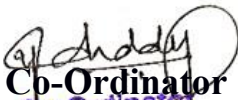


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Action Taken Report:

Sl.No.	Plan of Action	Action Taken Report
1	Placement Director Asked for the More training sessions to execute for the final years students	CRT Department allotted more faculty for training sessions for the BBA, B.com., B.SC.
2	CRT head requested for the special arrangements, class rooms and ICT boards to conduct virtual tests.	IQAC has taken proper measures for conducting appropriate classrooms for all the sessions, without any disturbances.
3	Swaratarang asked for the list of requirements to conduct the stage show.	Permission is given to purchase the band equipment accordingly.


Co-Ordinator
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Chairperson
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