



# SIVA SIVANI DEGREE COLLEGE

Affiliated to Osmania University

## Minutes of Meeting of IQAC

**Date: 27:02:2024**

**Time: 2:00 PM**

**Venue: Seminar Hall**

### **Agenda:**

1. To take the Plan of Action from the Conveners of various committees, 2022-2023.
2. To organize the events/ competitions from their respective committee.
3. Report regarding the campus placements
4. Report from the CRT/ workshop and case studies
5. Report on ART MY PASSION submitted to IQAC

### **Proceedings of the Meeting:**

1. Welcome Address: Mr. Y Ananda Reddy, IQAC Coordinator, welcomed the Principal, Committee and Club Conveners.
2. Presidential Address: The Principal applauded the conveners' efforts and outlined the meeting's agenda.
3. BOG Appreciation: The Principal shared that the Board of Governors (BOG) praised the faculty for organizing various programs.
4. Conveners' Responsibilities: Conveners must attend with co-conveners to discuss program details and dates.
5. Team Cooperation: Conveners must involve all members, who must cooperate to ensure successful events.
6. He appreciated the efforts of Exam branch Controller of Examination Mr. C. Santhosh Kumar Reddy for his untiring efforts in conducting the exams in a systematic manner.
7. 12 case studies were conducted by the CRT Department in the month of February 2024. This report was submitted by Mary Leena to IQAC.
8. 9 workshops are conducted during this month. This report was submitted to IQAC by Mary Leena.
9. ED cell report is submitted by Mrs. Safina to IQAC regarding visit to ALEP, EMRI-GVK. ALEP explained to students how they got benefited by this visit.
10. Celebrations like Vasantha Panchami, Women's Day, Ramadan Celebrations, Chitralkana, Fruits and Vegetable carving reports are submitted in the meeting. IQAC appreciated the efforts of faculty coordinators and students who organized these programs.
11. Industrial visits committee submitted the report of industrial visits AgriGreenpac how many students visited explain in the report.
12. Community service 3 times students visited to different orphanages and donated the amount because every Tuesday is followed as charity day this report is submitted by the coordinators, Mr. Maruthi Sharath, Mrs. O. Mayuri, Mrs. Mary Madhavi.

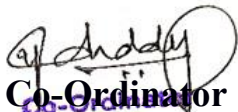


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## Action Taken Report:

Sl.no	Plan of Action	Action Taken Report
1	Industrial visits committee proposed various industrial visits planned for the coming month to sanction requirements list submitted	IQAC Accepted and given permission for the planned visits
2	ED cell asked in the proposals go arrange more and more industrial experts that they are approached and give proper grants for that	IQAC accepted the proposal and moved that file to the accounts department for sanction of funds.
3	Community service department asked to give permission to go with the new students coordinators to select and to conduct the orientation program with principal to address the people	IQAC agreed to arrange the orientation program for all the new coordinators of community service.
4.	HOD of all the departments submitted the books requirements in the library, list of prescribed magazines.	IQAC sanctioned the amount of books requested by all the departments. They will procure all these books by the next meeting and appropriate steps are taken.

  
**Co-Ordinator**  
IQAC  
Siva Sivani Degree College  
NH-44, Kompally, Sec'bad, TG-100.



  
**Chairperson**  
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