Tel : Office: 27098951/293, 27098072
CONTROLLER OF EXAMINATIONS
OSMANIA UNIVERSITY
HYDERABAD - 500 007

(Reaccredited by NAAC with A+ Grade)

No : 451/UG/CBCS/ Sem- III & V /Reg/ Exams/2023 **Date: 07.11.2023**

NOTIFICATION

UG (CBCS) B.A/B.Com./B.Sc./B.B.A./B.S.W. Semesters - III & V (Regular) Examinations December- 2023

It is hereby notified to all the eligible **Semester – III & V (Regular)** candidates enrolled during the academic year **2023-2024** for UG (CBCS) B.A/B.B.A/B.S.W/B.Sc./B.Com (All Courses), B.Com (Hon), the following is the schedule for the payment of examination fee and submission of the examination application forms (EAF) at their respective colleges.

Descriptions		For Students Payment of Examination fee and submission of Examination Application Forms at their respective colleges only. **(No other payment mode is allowed)**	For Colleges 1.Submission of E.A.F. Online 2.Remittance of consolidated Examination fee through online payment option (**Net Banking/ RTGS / NEFT option provided in online Application**).only.
Without Late Fee.		**22.11.2023**	**24-11-2023**
With a Late Fee of	**Rs.500/-**	**29.11.2023**	**02.12.2023**

SPECIAL INSTRUCTIONS TO THE PRINCIPALS:

- **Examination Fee should be remitted through EAF E-challan (online). Amount should not transferred to the Fee Fund Account and this will not be refundable.**
- **The online EAF College logins will be closed for payment without late fee on 24.11.2023 by 05.00 P.M.**
- **The online EAF College logins will be closed for payment with additional late fee of Rs. 500/- on 02.12.2023 by 05.00 P.M.**
- **The late fee amount will be levied automatically in case the fee is not remitted to the O.U. A/c and if forms are not submitted as per the above schedule.**
- **"Principals are requested not to forward/submit the EAF of not eligible candidates to the Exam Branch. The results of not eligible candidates will be cancelled at any stage, even if they write the examinations.".**
- **It is informed to the principals of all UG colleges that not to direct students to the Examination Branch, O.U for late fee. Otherwise, disciplinary action will be initiated.**

Note:

1. The detail of Examination Fee schedule is enclosed.
2. Tentatively the examinations will commence in **December, 2023.** The exact date of commencement of the Examinations and detailed time table will be notified in due course of time.
3. **The Exam fee is exempted for Blind, Physically Disabled, Deaf & Dumb students** as per O.U Order No. 1555/228/2007-08/Budget-V, dated: 25-03-2008. A Xerox Copy of Medical Certificate confirming their status as Handicapped (minimum percentage of disability must be of 40%) must be attached to the Application forms. **Blind, Physically Disabled, Deaf & Dumb Students Application forms should be submitted separately along with Separate Nominal Roll.**

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4.

a) Inform all the concerned candidates that the payment of examination fee & submission of application forms will not be entertained after the due date **under any circumstances**. The Examination fee once paid by the candidate will not be refunded adjusted/re-adjusted under any circumstances.
b) Prepare separate nominal rolls for **Other courses & Honor's** students.
c) **Note that the H.T. No. Allotted to a candidate at the time of admission shall not be changed or allotted to another candidate, even if the first candidate has cancelled his/her admission.**
d) Forward the Examination application forms of the candidates who have **put in required percentage of attendance only.**

5. **Due to prevailing situation COVID-19 pandemic, the Principals are advised not to submit hard copies of EAF Application Forms to the Examination Branch, O.U. The approvals of the forms will be given through online by the concerned sections of the Examination Branch. The Principals can verify the approval status in their College Logins.**

6. **In any case individual receipts submitted by students will not be accepted.**

(a) **Fees Abstract** submit one hard copy of the Fee Abstract prepared/downloaded using the link provided at college login.
(b) **No Due Certificate** issued by the Academic Section, O.U.

(c) **Approval from the Nodal Officer**, Statistical Cell, Administration Building, O.U.

Principals will be held responsible for any lapse in transfer of amount from the banks or missing data of the corresponding students.

This notification is available on website www.osmania.ac.in.

7/11/23

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Copy to :

1) The Principal of concerned college
2) The Director, PGRRCDE, O.U.
3) The Director, Directorate of Academic Audit, O.U.
4) The Director, UFRO, O.U.
5) The Deputy Registrar, Academic, O.U.
6) The Jt. Director, Directorate of Academic Audit, O.U.
7) The Finance Officer, O.U.
8) The Deputy Registrar, Accounts, O.U.
9) The Addl. Controller of Examinations (Conf. & EDP), O.U.
10) The Director, University Press and Publications, O.U.
11) The Chief Public Relations Officer, O.U.
12) The Spl.Officer, Infrastructure, OU
13) The Secretary to Vice – Chancellor, O.U.
14) The P.A. to Registrar, O.U.
15) The Superintendent (Stores), Examination Branch, O.U.

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To

The Principal

Sub:- UG (CBCS) B.A./ B.Com./B.Sc./ B.B.A & B.S.W Semesters – III & V (Regular) Examinations– 2023 – Reg.

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Sir/ Madam,

The details of Examination Fee payable for UG (CBCS) B.A./B.Com./B.Sc./B.B.A & B.S.W. Semesters- III & V (Regular) Examinations– 2023 is as follows;

I. For Regular Candidates Semesters- III & V (Regular):

1. B.A. & B.S.W :	
a. All papers	₹ 1400/- + 150/- For Memo + 100/- Biometric
b. Migration Fee	₹ 175- (Candidate who put Admission from other Board / University)
2. B.Com & B.Sc:	
a. All papers	₹ 1540/- + 150/- For Memo + 100/- Biometric
b. Migration Fee	₹ 175- (Candidate who put Admission from other Board / University)
3. B.B.A:	
a. All papers	₹ 1760/- + 150/- For Memo + 100/- Biometric
b. Migration Fee	₹ 175- (Candidate who put Admission from other Board / University)

Kindly, collect the examination fee from the candidates for the above Semesters as mentioned in the notification.

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