



SIVA SIVANI DEGREE COLLEGE

(Affiliated to Osmania University)

UG Block Vensai Projects, Kompally, Secunderabad, Telangana - 500100.



Cycle-1 NAAC Accreditation 2023

Criteria 5 – Student Support and Progression

5.1 Student Support

5.1.2: Capacity building and skills enhancement initiatives taken by the institution include the following

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Submitted to



National Assessment and Accreditation Council



S. P. Sampathy's Siva Sivani Educational Society (2906/97)

SIVA SIVANI DEGREE COLLEGE

(Affiliated to Osmania University)

Language and Communication Skills (2018-19)

SNO	Name of the capability development and skills enhancement program	Number of students enrolled	Name of the experts
1	Listening and Writing Skills	167	Ms. Vaishnavi, Dept. of Mgmt, SSDC, Kompally
2	Basic Computer Skills	144	Mr. Venkateswarlu, Dept. of Comp. Sci, SSDC, Kompally
3	Public Speaking	55	Ms. Rani Jaju, Dept. of Eng. SSDC, Kompally



NH - 44, Kompally, Secunderabad - 500 100, Telangana, INDIA
Mobile: - +91-9247048112. Website: ssdc.ac.in

Mametta
PRINCIPAL
Siva Sivani Degree College
Kompally, Medchal-Malkajgiri (Dt)-500100



SIVA SIVANI DEGREE COLLEGE

Affiliated to the Osmania University, Hyderabad
Kompally, Secunderabad, Telangana 500100

Courses on

**Language and
communication skills**
(Listening and Writing Skills)

Conducted on

25-01-2019

Who can participate:

Registered III Year Students

Certificate will be provided for all
active participants.

RESOURCE PERSON

Ms. Vaishnavi
Dept.of.Mgmt
SSDC, Kompally

About College:

A brain child of the dynamic Sri. S.P.Sampathy, Siva Sivani Degree College (SSDC) was established in the year 2002. Affiliated to the Osmania University which has a rich legacy of imparting quality education. A part of the S.P. Sampathy's Siva Sivani Group of Institutions, whose founder late Sri. S.P.Sampathy and the cofounder Smt. S. Aarathy, presently the president and the chief executive of the group, have had the experience of establishing and running world class educational institutions for nearly 61 years, SSDC, has dutifully traversed on the path hitherto used by the other group institutions and has carved a niche for itself in the arena of under graduate education in a span of 21 years of timeless efforts.

Objectives of the program

- .A Listening and Writing Skills Program is to create a comprehensive learning experience that integrates active listening with effective written communication.



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Principal
Siva Sivani Degree College
Kompally, Medchal-Malkajgiri(Dr)-500100



S. P. Sampathy's Siva Sivani Educational Society (2906/97)

SIVA SIVANI DEGREE COLLEGE

(Affiliated to Osmania University)

Date: 23-01-2019

CIRCULAR

The students of our college are hereby informed that we are planning to conduct Listening And Writing Skills on 25-01-2019 at 1 PM by Ms. Vaishnavi, Dept. of Mgmt, Kompally, at seminar hall. All the students must attend the program without fail.

Copy to:

1. All the HODs
2. Notice Board
3. File



Mamathap
Principal

PRINCIPAL

Siva Sivani Degree College
Kompally, Medchal-Malkajgiri(Dt)-500100

NH - 44, Kompally, Secunderabad - 500 100, Telangana, INDIA
Mobiler: 791 924701112 Website: ssdc.ac.in



Mamathap
Principal

PRINCIPAL
Siva Sivani Degree College
Kompally, Medchal-Malkajgiri(Dt)-500100

SIVA SIVANI DEGREE COLLEGE, KOMPALLY

STUDENTS ATTENDANCE SHEET

NAME OF THE ADD-ON/ VALUE ADDED COURSE:

Listening and Writing skills

COURSE **BBA & BCOM(CA)-III**

NUMBER OF STUDENTS ATTENDED :167

S.No	HALLTICKET No.	NAME OF THE STUDENT	SIGNATURE OF THE STUDENT
1	201216684001	Ayasha Kaiser Kamal	Ayasha Kaiser Kamal
2	201216684002	B.Shiva	B.Shiva
3	201216684003	B.N. Supraja	B.N. Supraja
4	201216684004	D.Bheem Raju Das	D.Bheem Raju Das
5	201216684006	Chekuri Vinay Varma	C. Vinay Varma
6	201216684007	Ch. Sanjay Kumar	Ch. Sanjay Kumar
7	201216684008	D. Santhosh	D. Santhosh
8	201216684009	D. Nishitha Reddy	D. Nishitha Reddy
9	201216684010	D. Raja kishore	D. Raja kishore
10	201216684011	D.Tirumala Rayudu	D. Tirumala Rayudu
11	201216684012	Ekta Choudhary	E. Choudhary
12	201216684014	G. Anudeep Reddy	G. Anudeep Reddy
13	201216684015	H. Gouri	H. Gouri
14	201216684016	J.Ramya	J. Ramya
15	201216684017	K.Vikas Varma	K. Vikas Varma
16	201216684018	K. Sowmya	K. Sowmya
17	201216684019	K. Prashanth Reddy	K. Prashanth Reddy
18	201216684020	K.Samana	K. Samana
19	201216684021	K. Srikari	K. Srikari
20	201216684023	K. Pavani	K. Pavani
21	201216684024	K. Sai Kiran	K. Sai Kiran
22	201216684025	K. Maheshwari	K. Maheshwari
23	201216684026	Krushang patel	Krushang Patel
24	201216684027	M.Hamsa Priya	M. Hamsa Priya
25	201216684028	M. Akshara	M. Akshara
26	201216684029	Mamidipally Tirumala	Mamidipally Tirumala
27	201216684030	Md. Abrar	Md. Abrar
28	201216684031	M. Veena Reddy	M. Veena Reddy
29	201216684032	N. Sai Kiran	N. Sai Kiran
30	201216684033	Vishnuvardhan Reddy	N. Vishnuvardhan Reddy



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S.No	HALLTICKET No.	NAME OF THE STUDENT	SIGNATURE OF THE STUDENT
31	201216684034	N. Arvind Reddy	N. Arvind Reddy
32	201216684036	Nisha Joshi	Nisha Joshi
33	201216684037	M.Pandu Ranga	Pandu Ranga
34	201216684038	P. Arun Kumar Reddy	P. Arun Kumar Reddy
35	201216684039	P.Alekhya	P. Alekha
36	201216684040	P. Pravallika	P. Pravallika
37	201216684041	P. Jawhnavi	P. Jawhnavi
38	201216684042	Prince Kumar	Prince Kumar
39	201216684043	R. Akshitha	R. Akshitha
40	201216684044	R.Niharika	R. Niharika
41	201216684045	D.Rama raju	Ran Raju
42	201216684046	R.Shubhankar	R. Shubhankar
43	201216684047	R.Naveen Kumar	R. Naveen Kumar
44	201216684048	Shanthan Shaw	Shanthan Shaw
45	201216684049	S. Adarsh Reddy	S. Adarsh Reddy
46	201216684050	Sunil Kumar Bhati	Sunil Kumar Bhati
47	201216684051	S.Krishnaveni	S. Krishnaveni
48	201216684052	T. Sai Teja	Sai Teja
49	201216684053	T.Sindhuja	T. Sindhuja
50	201216684054	U.Vaishnavi	U. Vaishnavi
51	201216684055	V.Krishna Priya	Krishna Priya
52	201216684056	V.Sandhya	V. Sandhya
53	201216684057	V.Vamshi Sagar	V. Vamshi Sagar
54	201216684058	V. Pramod Raja	Pramod Raj
55	201216684059	Yalla Vandana	Y. Vandana
56	201216402003	A. Sravani	A. Sravani
57	201216402004	A. Prathyusha	A. Prathyusha
58	201216402005	A. Chandana	Chandana
59	201216402007	Antigari Sreedevi	A. sreedevi
60	201216402011	B. Revanth	B. Revanth
61	201216402012	B. Sunitha	B. Sunitha
62	201216402013	B.Bhavani	B. Bhavani
63	201216402015	B. Sowmya	Sowmya
64	201216402016	B.Anusha	B. Anusha
65	201216402020	B. Divya Sri	B. Divya Sri
66	201216402021	B. Mahadhev	B. Mahadhev
67	201216402022	B.Mamatha Devi	B. mamatha devi



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S.No	HALLTICKET No.	NAME OF THE STUDENT	SIGNATURE OF THE STUDENT
68	201216402029	C. Bharat Kumar	C. Bharat Kumar
69	201216402034	D.Ravali	D. Ravali
70	201216402035	E.C.N.V.D Sai Pavan	E.C.N.V.D. Sai Pavan
71	201216402037	G. Ruth Sindhura	G. Ruth Sindhura
72	201216402038	G. Nandhini	G. Nandhini
73	201216402039	G. Bhanu Sree	G. Bhanu Sree
74	201216402040	G.Manish Kumar	G. Manish Kumar
75	201216402041	G.Samyuktha	G. Samyuktha
76	201216402042	G. Durga Tejasvi	G. Durga Tejasvi
77	201216402043	G.Varun Raj	G. Varun Raj
78	201216402044	G.Sankeerthana	G. Sankeerthana
79	201216402046	G.Bharathi	G. Bharathi
80	201216402050	K. Aravind	K. Aravind
81	201216402054	K.Deepika	K. Deepika
82	201216402055	K. Shiva Prasad	K. Shiva Prasad
83	201216402056	Krishna Kanvar	Krishna Kanvar
84	201216402057	K.Bhagya Sree	K. Bhagya Sree
85	201216402058	L.Prathyusha	L. Prathyusha
86	201216402059	M.Sravanthi	M. Sravanthi
87	201216402066	M. Sushmitha	M. Sushmitha
88	201216402067	M.Archana	M. Archana
89	201216402068	M. Sneha Reddy	M. Sneha Reddy
90	201216402069	Md. Asif	Md. Asif
91	201216402074	N.Ch. Pragyna Bharathi	N. Ch. Pragyna Bharathi
92	201216402075	N.Sri Laxmi Prasanna	N. Sri Laxmi Prasanna
93	201216402080	P.Dhanyasri	P. Dhanyasri
94	201216402081	P.Vijayalaxmi	P. Vijayalaxmi
95	201216402082	P. Sujana	P. Sujana
96	201216402084	P.Pravallika	P. Pravallika
97	201216402087	P.S. Anjana	P. S. Anjana
98	201216402089	P.Anjan Kumar	P. Anjan Kumar
99	201216402091	R. Naresh	R. Naresh
100	201216402093	R. Hari Krishna	R. Hari Krishna
101	201216402096	D. Santhosh	D. Santhosh
102	201216402101	Sushmitha Singh	Sushmitha Singh
103	201216402104	T.Priyanka Reddy	T. Priyanka Reddy
104	20121640210	T. Sandhya	T. Sandhya



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S.No	HALLTICKET No.	NAME OF THE STUDENT	SIGNATURE OF THE STUDENT
105	201216402111	U.Sandeep Kumar	U. Sandeep Kumar
106	201216402112	V.Praveena Reddy	V. Praveena Reddy
107	201216402113	V. Durga Bhavani	V. Durga Bhavani
108	201216402114	V. Shirisha	V. Shirisha
109	201216402116	V.Nagarjuna	Nagarjuna
110	201216402117	V. Nagabhavya	V. Nagabhavya
111	201216402120	Y. Prathyusha Reddy	Y. Prathyusha Reddy
112	201216402001	A. Sandeep Reddy	Sandeep Reddy
113	201216402002	A.Deepak	A. Deepak
114	201216402006	A. Nithan	Nithan
115	201216402008	A. Sai Dinesh	A. Sai Dinesh
116	201216402009	A.Madhuri	A. Madhuri
117	201216402010	Asifa Begum	Asifa Begum
118	201216402017	B. Mounika	Mounika
119	201216402018	B.Preethi	B. Preethi
120	201216402019	B. Aparna	Aparna
121	201216402023	B.Anil Sai	B. Anil Sai
122	201216402024	B. Rishikesh	B. Rishikesh
123	201216402025	B. Madhuri	B. Madhuri
124	201216402026	C.Shilpa	C. Shilpa
125	201216402027	Ch. Nikitha	Ch. Nikitha
126	201216402030	Ch. Purna Chander	Ch. Purna Chander
127	201216402031	Ch. Keerthana	Ch. Keerthana
128	201216402032	Dappu Naga Samyuktha	D. Naga Samyuktha
129	201216402033	D. Mahesh	Mahesh
130	201216402036	G. Hardeep Kour	G. Hardeep Kour
131	201216402045	G. Shireesha	G. Shireesha
132	201216402047	G. Sai Ramya	G. Sai Ramya
133	201216402048	I. Renuka	I. Renuka
134	201216402049	K. Aishwarya	K. Aishwarya
135	201216402051	K. Manisha	K. Manisha
136	201216402052	K.Koushik	Koushik
137	201216402053	K. Kalpana	K. Kalpana
138	201216402060	M. Navya	Navya
139	201216402061	M.Rajini	M. Rajini
140	201216402062	M. Jyothirmayee	M. Jyothirmayee
141	201216402063	M. Anandh Kumar	Anandh Kumar



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S.No	HALLTICKET No.	NAME OF THE STUDENT	SIGNATURE OF THE STUDENT
142	201216402064	M. Shiva Prasad	M. Shiva Prasad
143	201216402065	M.Sushma Kiran	M. Sushma Kiran
144	201216402070	Mohammad Farhan	M. Farhan
145	201216402071	Monika Kumari	Monika
146	201216402072	M.Priyanka	M. Priyanka
147	201216402076	N. Lokesh	Lokesh
148	201216402078	P. Nandini	P. Nandini
149	201216402083	P.R.Priyanka	P. R. Priyanka
150	201216402085	S. Pradeep Praful	S. Pradeep Praful
151	201216402086	P. Mahanth Reddy	P. Mahanth Reddy
152	201216402088	P. Bharghavi	P. Bharghavi
153	201216402090	R.Ramya	Ramya
154	201216402092	Riya Das	Riya Das
155	201216402094	R. Srinath Goud	R. Srinath Goud
156	201216402095	S.Ganesh Kumar Reddy	S. Ganesh Kumar
157	201216402097	S. Sonia	S. Sonia
158	201216402100	S.Sai Jyothi	S. Sai Jyothi
159	201216402102	S. Nikitha	Nikitha
160	201216402103	Sd. Parveen	Sd. Parveen
161	201216402105	T. Srilatha	T. Srilatha
162	201216402106	T. Akanksha	T. Akanksha
163	201216402108	T. Swathi Mudhiraj	T. Swathi Mudhiraj
164	201216402109	T. Srilatha	T. Srilatha
165	201216402110	U.Mamatha	Mamatha
166	201216402115	V. P. Prudhvi Raj	V.P. Prudhvi Raj
167	201216402118	V. Sai Pujitha	V. Sai Pujitha

Usharani
Co-ordinator



Mamatha
Principal

PRINCIPAL
Siva Sivani Degree College
Kompally, Medchal-Malkajgiri (Dt)-500100



Report of the Program

Listening and Writing Skills

Name of the Resource Person : Ms. Vaishnavi
Date : 25-01-2019
Venue : Seminar Hall
No. of Students Attended : 167

On 27-07-2018, a guest lecture on "Listening and Writing Skills" was held at Seminar Hall for students of Siva Sivani Degree College. The lecture was delivered by the Resource person Ms. Rani Jaju. The Listening and Writing Skills Workshop for students, conducted on [insert date], was a dynamic and interactive session aimed at honing essential skills for academic success.

Objectives:

The primary objectives of the Listening and Writing Skills Workshop for students were:

1. To enhance students' ability to actively listen and comprehend spoken content.
2. To provide practical strategies for note-taking during lectures and discussions.
3. To improve students' writing skills, including organization, clarity, and coherence.
4. To equip students with the skills to synthesize information from listening activities into well-structured written forms.

Agenda:

The workshop featured a well-structured agenda, covering key components of listening and writing skills:

1. **Active Listening Techniques:** Techniques for focused listening, including paraphrasing, summarizing, and asking clarifying questions.
2. **Effective Note-Taking:** Guidance on efficient note-taking during lectures, emphasizing the capture of key concepts and main ideas.
3. **Writing Structure and Organization:** Tips on structuring written content, incorporating introductions, body paragraphs, and conclusions.
4. **Clarity and Coherence in Writing:** Techniques for expressing ideas clearly and ensuring logical flow in written communication.





5. **Grammar and Punctuation:** A review of essential grammar rules and punctuation to enhance the overall quality of written work.

6. **Synthesizing Information:** Practical exercises to integrate information obtained through listening activities into well-articulated written forms.

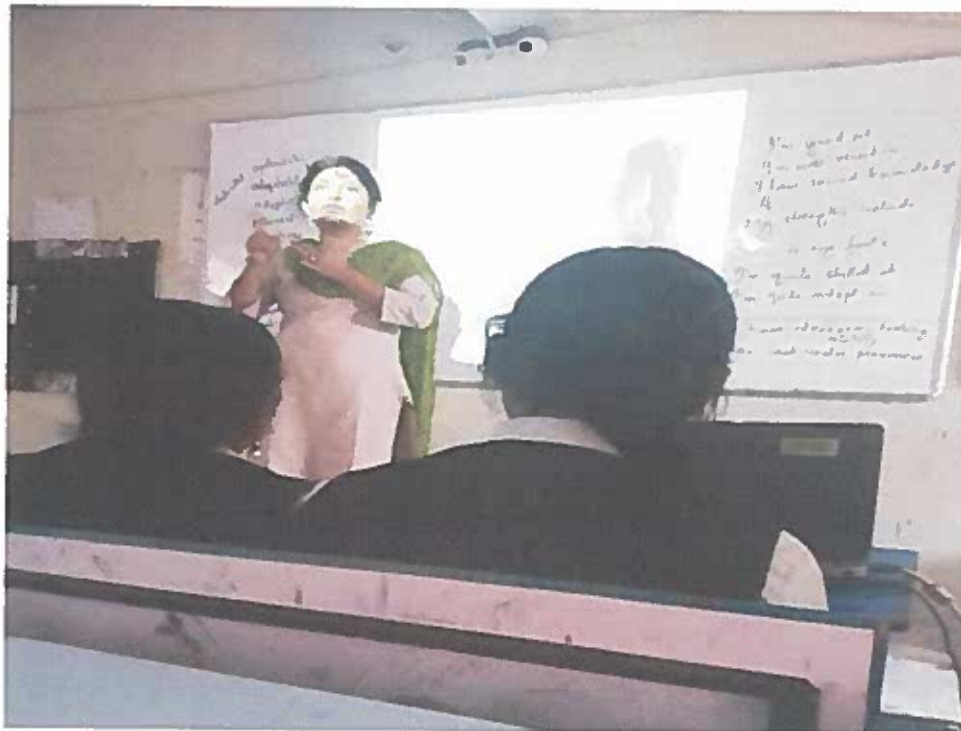
7. **Peer Review and Feedback:** Students engaged in peer review sessions, providing constructive feedback to enhance each other's writing skills.

Recommendations:

To sustain the impact of the workshop, students are encouraged to actively practice active listening and apply the writing techniques learned in their academic endeavors. Ongoing support, such as additional resources or follow-up sessions, may further reinforce key concepts and address specific challenges students may encounter.

Conclusion:

The Listening and Writing Skills Workshop for students successfully met its objectives, providing practical tools to enhance their academic success. The acquired skills are not only valuable for academic achievement but also for overall personal and professional development.



Nishani
Coordinator

Mamathap
PRINCIPAL
Siva Sivani Degree College
Kompally, Medchal-Malkajgiri (Dt)-500100



Mamathap
PRINCIPAL
Siva Sivani Degree College
Kompally, Medchal-Malkajgiri (Dt)-500100

FEED BACK FORM

Date	25-01-19
Student Name	M. ANAND REDDY
Presenter	VAISHNAVI (LISTENING & WRITING SKILLS)

Instruction : Please indicate your level of agreement with the statements listed below

S.No	Attributes and Performance	Strongly Agree (5)	Agree (4)	Neutral (3)	Disagree (2)	Strongly Disagree (1)
1	The conducted workshop effectively addresses the students' practical exposure needs in the given field.	✓				
2	The workshop is meticulously organized and offers valuable information.	✓				
3	The workshop facilitated learning effective collaboration with peers in a workshop setting.		✓			
4	The presented information and/or skills proved to be relevant and beneficial.	✓				
5	The resource person allocated sufficient time for queries and responded to them effectively.		✓			
6	The resource person employed a student-centric approach to learning, proving highly effective.			✓		
7	The workshop has expanded my knowledge and awareness of how to implement the discussed topics			✓		
8	Both the information and activities conducted in the workshop were pertinent and beneficial.		✓			

Please share any additional comments or suggestions you have regarding the works

Anand

Student Signature



Mameeta
PRINCIPAL
Siva Sivani Degree College
Kompally, Medchal-Malkajgiri (Dt)-500100

FEED BACK FORM

Date	25-1-19
Student Name	G. Bhanoday Kumar
Presenter	Vaishnavi (History writing skills)

Instruction : Please indicate your level of agreement with the statements listed below

S.No	Attributes and Performance	Strongly Agree (5)	Agree (4)	Neutral (3)	Disagree (2)	Strongly Disagree (1)
1	The conducted workshop effectively addresses the students' practical exposure needs in the given field.	✓				
2	The workshop is meticulously organized and offers valuable information.	✓				
3	The workshop facilitated learning effective collaboration with peers in a workshop setting.		✓			
4	The presented information and/or skills proved to be relevant and beneficial.		✓			
5	The resource person allocated sufficient time for queries and responded to them effectively.	✓				
6	The resource person employed a student-centric approach to learning, proving highly effective.	✓				
7	The workshop has expanded my knowledge and awareness of how to implement the discussed topics		✓			
8	Both the information and activities conducted in the workshop were pertinent and beneficial.	✓				

Please share any additional comments or suggestions you have regarding the works

Nice Program

Student Signature

Bhanoday



Mametha
PRINCIPAL
Siva Sivan Degree College
Kompally, Madhwal-Markapur (Dt)-500100

FEED BACK FORM

Date	25-01-2019
Student Name	B. Keerthi Reddy.
Presenter	Vaishnavi (Listening & writing skills)

Instruction : Please indicate your level of agreement with the statements listed below

S.No	Attributes and Performance	Strongly Agree (5)	Agree (4)	Neutral (3)	Disagree (2)	Strongly Disagree (1)
1	The conducted workshop effectively addresses the students' practical exposure needs in the given field.	✓				
2	The workshop is meticulously organized and offers valuable information.	✓				
3	The workshop facilitated learning effective collaboration with peers in a workshop setting.	✓				
4	The presented information and/or skills proved to be relevant and beneficial.		✓			
5	The resource person allocated sufficient time for queries and responded to them effectively.		✓			
6	The resource person employed a student-centric approach to learning, proving highly effective.			✓		
7	The workshop has expanded my knowledge and awareness of how to implement the discussed topics			✓		
8	Both the information and activities conducted in the workshop were pertinent and beneficial.	✓				

Please share any additional comments or suggestions you have regarding the works

good

B. Keerthi
Student Signature



Mameta

PRINCIPAL

Siva Sivani Degree College
Kompally, Medchal-Malkajgiri (Dt-500100)



SIVA SIVANI DEGREE COLLEGE

Affiliated to the Osmania University, Hyderabad
Kompally, Secunderabad, Telangana 500100

Courses on

**Language and
communication skills
(Basic Computer Skills)**

Conducted on

05-01-2019

Who can participate:

Registered III Year Students

Certificate will be provided for all
active participants.

RESOURCE PERSON

**Mr. G.Venkateshwarlu
Dept. of Comp.Science
SSDC, Kompally**

About College:

A brain child of the dynamic Sri. S.P.Sampathy, Siva Sivani Degree College (SSDC) was established in the year 2002. Affiliated to the Osmania University which has a rich legacy of imparting quality education. A part of the S.P. Sampathy's Siva Sivani Group of Institutions, whose founder late Sri. S.P.Sampathy and the cofounder Smt. S. Aarathy, presently the president and the chief executive of the group, have had the experience of establishing and running world class educational institutions for nearly 61 years, SSDC, has dutifully traversed on the path hitherto used by the other group institutions and has carved a niche for itself in the arena of under graduate education in a span of 21 years of timeless efforts.

Objectives of the program

- .Effective reading for bright careers is about intentionally engaging with a variety of written materials to acquire knowledge, develop skills, and stay current with industry trends. This proactive approach to reading contributes to personal and professional growth, setting the stage for a successful and fulfilling career.



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Siva Sivani Degree College
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S. P. Sampathy's Siva Sivani Educational Society (2906/97)

SIVA SIVANI DEGREE COLLEGE

(Affiliated to Osmania University)

Date: 03-01-2019

CIRCULAR

The students of our college are hereby informed that we are planning to conduct a program on Basic Computer Skills on 05-01-2019 at 10 AM by Mr. Venkateshwarlu, Dept. of Comp. Sci, SSDC, Kompally at seminar hall. All the students must attend the program without fail.

Copy to:

1. All the HODs
2. Notice Board
3. File



Manathap
Principal

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Mobile: +91-9247048112 Website: ssdc.ac.in



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SIVA SIVANI DEGREE COLLEGE, KOMPALLY

STUDENTS ATTENDANCE SHEET

NAME OF THE ADD-ON/ VALUE ADDED COURSE:

Basic Computer Skills

COURSE

BSC III

NUMBER OF STUDENTS ATTENDED :144

S.No

HALLTICKET No.

NAME OF THE STUDENT

SIGNATURE OF THE STUDENT

1	201216474001	B. Nikhila	B. Nikhila
2	201216474002	B.Vijay Kumar Yadav	B. vijay kumar
3	201216474003	B. Sneha	B. Sneha
4	201216474004	D.Akshay Kumar	D. Akshay Kumar
5	201216474005	D.Priyanka	D. Priyanka
6	201216474006	G. Bal Reddy	Bal Reddy
7	201216474007	G. Lavanya	G. Lavanya
8	201216474008	G. Madhu	G. Madhu
9	201216474009	J.Sampath Goud	J. Sampath Goud
10	201216474010	K. Vikram Reddy	Vikram Reddy
11	201216474011	K.Archana	K. Archana
12	201216474012	K.S.Ajith Kumar	K. S. Ajith Kumar
13	201216474013	K. Anvitha	K. Anvitha
14	201216474014	K. Abhishek Reddy	K. Abhishek Reddy
15	201216474015	K. Prabhu Kishore	Prabhu Kishore
16	201216474016	K.Shiva Tejashwini	K. Shiva Tejashwini
17	201216474017	K.Bhavani	Bhavani
18	201216474018	K.Sravani	K. Sravani
19	201216474019	Mamindla Akhil Sai	Akhil Sai
20	201216474020	M. Satyam Yadav	M. satyam yadav
21	201216474021	M.Sai charan raju	M. Sai charan Raju
22	201216474022	Manorama Rout	Manorama Rout
23	201216474023	M.Sivani	Sivani
24	201216474024	Md. Shoyab Khan	Md. Shoyab Khan
25	201216474025	M.Ramya Sri	M. Ramya Sri
26	201216474026	Nacharam Bhavya	Bhavya
27	201216474027	S.Pallavi	S. Pallavi
28	201216474028	P. V. Shiva Krishna	Shiva Krishna
29	201216474029	P.Vijayalaxmi	P. Vijayalaxmi
30	201216474030	P.Rajini	Rajini
31	201216474031	R. Bhargavi	R. Bhargavi
32	201216474032	Rajbhar Raj Kumar	Raj
33	201216474033	R.Krishna	Krishna
34	201216474034	Sai Vijaya Durga	Sai Vijaya Durga



Mamatha

S.No	HALLTICKET No.	NAME OF THE STUDENT	SIGNATURE OF THE STUDENT
35	201216474035	S.Pavan Kumar	Pavan Kumar
36	201216474036	S. Sowmith	S. Sowmith
37	201216474037	Sapa Anil Kumar	S. Anil
38	201216474038	S.A. Santhosh	Santhosh
39	201216474039	Suraj Kumar Yadav	Suraj Kumar
40	201216474041	T.Sai Kiran	T. Sai Kiran
41	201216474042	Tumma Naveen Kumar	Naveen Kumar
42	201216474043	Upender Kumar Pal	Upender
43	201216474044	U.Rajini	U. Rajini
44	201216474045	V. Navya	V. Navya
45	201216474046	Vanam Kumari	Vanam Kumari
46	201216474047	V.Navya	V. Navya
47	201216474048	V.Prasanna Laxmi	V. Prasanna Laxmi
48	201216474049	V.Rajashekar	V. Rajashekar
49	201216474050	V.Mohana	Mohana
50	201216467007	B.Mallesham	B. Mallesham
51	201216467008	B.Rahul	Rahul
52	201216467009	Ch.Chandra	Ch. Chandra
53	201216467018	D.Nandlala	D. Nandlala
54	201216467020	G.Varshini Yadav	G. Varshini Yadav
55	201216467023	G. Tejaswini	G. Tejaswini
56	201216467030	G.Arun Kumar	Arun Kumar
57	201216467042	K.Sandeep	K. Sandeep
58	201216467046	K. Rakesh Kumar	Rakesh Kumar
59	201216467049	M. Pavan Kumar	M. Pavan Kumar
60	201216467055	M.Prathibha	M. Prathibha
61	201216467059	N. Kishore Yadav	N. Kishore Yadav
62	201216467061	P.Aravind	Aravind
63	201216467067	P.Nikitha	P. Nikitha
64	201216467068	P.Manila Reddy	Manila Reddy
65	201216467070	P. Sunitha Reddy	P. Sunitha Reddy
66	201216467073	Priyanka Chanda	Priyanka Chanda
67	201216467074	P.Naresh	Naresh
68	201216467076	R.Bharath	R. Bharath
69	201216467082	R. Jyothi	R. Jyothi
70	201216467083	S.Surekha	Surekha
71	201216467085	Skaik Mehenaz	Skaik Mehenaz



Mamatha

S.No	HALLTICKET No.	NAME OF THE STUDENT	SIGNATURE OF THE STUDENT
72	201216467087	Sirikonda Sumanjali	Sumanjali
73	201216467088	S. Vani	
74	201216467089	Soumya A. M.	Soumya A.M
75	201216467095	U.Saiteja	
76	201216467001	A. Sowmya	A. Sowmya
77	201216467002	A. Shanmukh Sanjay	A. Shanmukh
78	201216467003	A.Shiva Kumar Goud	A. Shiva Kumar Goud
79	201216467004	A.Anjani	A Anjani
80	201216467005	A. Manisha	A. Manisha
81	201216467006	Borra Lavanya	Borra Lavanya
82	201216467010	Ch.Navya	Ch.Navya
83	201216467011	Ch. Shivani	Ch. Shivani
84	201216467012	Chintala Srilatha	C. srilatha
85	201216467013	Ch. Naresh Yadav	Naresh
86	201216467014	C. Pooja	Pooja
87	201216467015	D. Anusha	D. Anusha
88	201216467016	D. Mounika	D. Mounika
89	201216467017	D. Girma Reddy	Girma Reddy
90	201216467019	D.Poojitha	D. Poojitha
91	201216467021	Gajbhinkar Mounika	G. Mounika
92	201216467022	G.Anand varma	Anand Varma
93	201216467024	G.R.S.L. Bhavani	G. R.S.L Bhavani
94	201216467025	G. Shirisha	G. Shirisha
95	201216467026	G. Deepika	Deepika G
96	201216467027	G. Vaishnavi	G. Vaishnavi
97	201216467028	G.Sandhya Rani	G. Sandhya Rani
98	201216467029	G.Divya	Divya
99	201216467031	G.Vamshi	G. Vamshi
100	201216467033	K.Shirisha	K. Shirisha
101	201216467034	K. Mamatha	K. Mamatha
102	201216467035	K. Divya	K. Divya
103	201216467036	K.Prathyusha	K. Prathyusha
104	201216467037	K. Sahiti	Sahiti
105	201216467038	K.Keerthana Reddy	K. Keerthana Reddy
106	201216467039	K.Vigneshwari	K. Vigneshwari
107	201216467040	Kolli Chandini	Kolli Chandini
108	201216467041	K. Srikanth	Srikanth



S.No	HALLTICKET No.	NAME OF THE STUDENT	SIGNATURE OF THE STUDENT
109	201216467044	K.Ashish	K Ashish
110	201216467045	K.S Srilakshmi	K.S Srilakshmi
111	201216467048	K.Sathish	K.Sathish
112	201216467050	M.Deepika	M. Deepika
113	201216467052	M.Sai Santhoshi	M.Sai Santhoshi
114	201216467053	M.Kavya	M. Kavya
115	201216467054	M. Venkat Reddy	M. Venkat Reddy
116	201216467056	M.Srija	M. Srija
117	201216467057	N.Nandini	N. Nandini
118	201216467058	N. Sneha Reddy	N. Sneha Reddy
119	201216467060	N.Prasuna	Prasuna
120	201216467062	Pakala Richita	Pakala Richita
121	201216467063	P. Sai Nath Reddy	P. Sai Nath Reddy
122	201216467064	P.Shailaja	P. Shailaja
123	201216467065	P. Bala Pranadeep	P. Bala Pranadeep
124	201216467066	P.Trinath Kumar	P. Trinath Kumar
125	201216467071	P.Prathyusha	P. Prathyusha
126	201216467072	Prasanth Kumar Das	Prasanth Kumar
127	201216467075	R. Giri Vamshi Charan	Giri Vamshi Charan
128	201216467077	R. Ganesh Kumar	Ganesh Kumar
129	201216467078	Ravish Khatkad	Ravish Khatkad
130	201216467079	R.Thanmai	R. Thanmai
131	201216467080	R.Anusha	R. Anusha
132	201216467081	R.Durga Prasad	R. Durga Prasad
133	201216467084	S.Roja	S. Roja
134	201216467086	Shaik Shakeera	Shaik Shakeera
135	201216467090	S.Vivek Kumar	S. Vivek Kumar
136	201216467091	T. Mounika	Mounika
137	201216467092	T. Hemalatha	T. Hemalatha
138	201216467093	U. Swathi	U. Swathi
139	201216467094	U.Arun Reddy	U. Arun Reddy
140	201216467096	U.Vinod	U. Vinod
141	201216467097	V.Sandeep Reddy	V. Sandeep Reddy
142	201216467098	V.Sai Jeevan	Sai Jeevan
143	201216467099	Y.Prabhu Sujith	Prabhu Sujith
144	201216467100	G.Ashok	G. Ashok


Co-ordinator




Principal
PRINCIPAL



Report of the Program

Basic Computer Skills

Name of the Resource Person : Mr. Venkateswarlu
Date : 05-01-2019
Venue : Seminar Hall
No. of Students Attended : 144

On 05-10-2018, a guest lecture on "Basic Computer Skills" was held at Seminar Hall for students of Siva Sivani Degree College. The lecture was delivered by the Resource person Mr. Venkateswarlu.

In the contemporary digital era, possessing basic computer skills has become essential for individuals across various sectors. This report examines the importance of basic computer skills, the key competencies involved, and the avenues for skill development.

Basic computer skills refer to the foundational knowledge and abilities required to operate a computer and its software efficiently. These skills are fundamental for navigating the digital landscape and are applicable in both personal and professional contexts.

Many jobs require basic computer proficiency, including the use of common software, email, and data entry. These skills enhance employability in a wide range of industries. Basic computer skills are essential for effective digital communication, encompassing email, instant messaging, and collaborative online platforms. The ability to navigate the internet enables individuals to access a vast array of information, conduct research, and stay informed on current events. Understanding basic computer security measures is crucial to protect personal and professional data from online threats.

Basic computer skills are indispensable in today's digital society. They empower individuals to participate fully in the workforce, communicate effectively, and access a wealth of information. As technology continues to evolve, continuous efforts to develop and update basic computer skills will be crucial for personal and professional success. Initiatives at educational institutions, workplaces, and personal levels can collectively contribute to a digitally literate and empowered global population.





S. P. Sampathy's Siva Sivani Educational Society (2906/97)

SIVA SIVANI DEGREE COLLEGE

(Affiliated to Osmania University)



[Handwritten Signature]
Coordinator

Mamathap
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Siva Sivani Degree College
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Mobile: +91-9247048112 Website: ssdc.ac.in



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FEED BACK FORM

Date	5-1-19
Student Name	A. Sawmya
Presenter	Venkateshwarlu (Basic Computer Skills)

Instruction : Please indicate your level of agreement with the statements listed below

S.No	Attributes and Performance	Strongly Agree (5)	Agree (4)	Neutral (3)	Disagree (2)	Strongly Disagree (1)
1	The conducted workshop effectively addresses the students' practical exposure needs in the given field.	✓				
2	The workshop is meticulously organized and offers valuable information.	✓				
3	The workshop facilitated learning effective collaboration with peers in a workshop setting.	✓				
4	The presented information and/or skills proved to be relevant and beneficial.	✓				
5	The resource person allocated sufficient time for queries and responded to them effectively.		✓			
6	The resource person employed a student-centric approach to learning, proving highly effective.		✓			
7	The workshop has expanded my knowledge and awareness of how to implement the discussed topics			✓		
8	Both the information and activities conducted in the workshop were pertinent and beneficial.		✓			

Please share any additional comments or suggestions you have regarding the works

Good

Student Signature

A. Sawmya



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PRINCIPAL
Siva Sivan Degree College
Kompally, Peddahal-Malkajgiri(Dt)-500100

FEED BACK FORM

Date	5-1-2019
Student Name	V. Navya
Presenter	Venkateshwarly (Basic Computer skills)

Instruction : Please indicate your level of agreement with the statements listed below

S.No	Attributes and Performance	Strongly Agree (5)	Agree (4)	Neutral (3)	Disagree (2)	Strongly Disagree (1)
1	The conducted workshop effectively addresses the students' practical exposure needs in the given field.	✓				
2	The workshop is meticulously organized and offers valuable information.	✓				
3	The workshop facilitated learning effective collaboration with peers in a workshop setting.		✓			
4	The presented information and/or skills proved to be relevant and beneficial.		✓			
5	The resource person allocated sufficient time for queries and responded to them effectively.			✓		
6	The resource person employed a student-centric approach to learning, proving highly effective.	✓				
7	The workshop has expanded my knowledge and awareness of how to implement the discussed topics	✓				
8	Both the information and activities conducted in the workshop were pertinent and beneficial.		✓			

Please share any additional comments or suggestions you have regarding the works

good

Student Signature

V. Navya



Mametha
PRINCIPAL
Siva Sivani Degree College
Kompally, Medchal-Malkajgiri (Dt)-500100.

FEED BACK FORM

Date	5/1/19
Student Name	Dr. Balkreddy
Presenter	Venkateshwarlu (Basic Computer Skills)

Instruction : Please indicate your level of agreement with the statements listed below

S.No	Attributes and Performance	Strongly Agree (5)	Agree (4)	Neutral (3)	Disagree (2)	Strongly Disagree (1)
1	The conducted workshop effectively addresses the students' practical exposure needs in the given field.	✓				
2	The workshop is meticulously organized and offers valuable information.	✓				
3	The workshop facilitated learning effective collaboration with peers in a workshop setting.	✓				
4	The presented information and/or skills proved to be relevant and beneficial.		✓			
5	The resource person allocated sufficient time for queries and responded to them effectively.			✓		
6	The resource person employed a student-centric approach to learning, proving highly effective.			✓		
7	The workshop has expanded my knowledge and awareness of how to implement the discussed topics		✓	✓		
8	Both the information and activities conducted in the workshop were pertinent and beneficial.	✓				

Please share any additional comments or suggestions you have regarding the works

good Programme

Balkreddy

Student Signature



Mamallap
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Kompally, Medchal-Malkajgiri (Dt-500100)



SIVA SIVANI DEGREE COLLEGE

Affiliated to the Osmania University, Hyderabad
Kompally, Secunderabad, Telangana 500100

Courses on

Language and communication skills (Public Speaking)

Conducted on

31-07-2018

Who can participate:

Registered III Year Students

Certificate will be provided for all
active participants.

RESOURCE PERSON

Ms. Rani Jaju
Dept. of English
SSDC, Kompally

About College:

A brain child of the dynamic Sri. S.P.Sampathy, Siva Sivani Degree College (SSDC) was established in the year 2002. Affiliated to the Osmania University which has a rich legacy of imparting quality education. A part of the S.P. Sampathy's Siva Sivani Group of Institutions, whose founder late Sri. S.P.Sampathy and the cofounder Smt. S. Aarathy, presently the president and the chief executive of the group, have had the experience of establishing and running world class educational institutions for nearly 61 years, SSDC, has dutifully traversed on the path hitherto used by the other group institutions and has carved a niche for itself in the arena of under graduate education in a span of 21 years of timeless efforts.

Objectives of the program

- The primary object or purpose of public speaking is to effectively communicate a message or information to an audience. Public speaking serves several key objectives, whether in formal presentations, speeches, or informal communication settings



Namathop

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Siva Sivani Degree College
Kompally Medchal-Malkajgiri(DT)-500100



S. P. Sampathy's Siva Sivani Educational Society (2906/97)

SIVA SIVANI DEGREE COLLEGE

(Affiliated to Osmania University)

Date: 30-07-2018

CIRCULAR

The students of our college are hereby informed that we are planning to conduct a program on Public Speaking on 31-07-2018 at 2 PM by Ms. Rani Jaju, Dept. of Eng, SSDC, Kompally. At seminar hall. All the students are informed to attend the program without fail.

Copy to:

1. All the HODs
2. Notice Board
3. File



Mamathap
Principal
PRINCIPAL
Siva Sivani Degree College
Kompally, Medchal Malkajgiri (Dt)-500100

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Mamathap
Principal
PRINCIPAL
Siva Sivani Degree College
Kompally, Medchal Malkajgiri (Dt)-500100

SIVA SIVANI DEGREE COLLEGE, KOMPALLY

STUDENTS ATTENDANCE SHEET

NAME OF THE ADD-ON/ VALUE ADDED COURSE:

Public Speaking

COURSE

BBA-III

NUMBER OF STUDENTS ATTENDED :55

S.No

HALLTICKET No.

NAME OF THE STUDENT

SIGNATURE OF THE STUDENT

1	201216684001	Ayasha Kaiser Kamal	Ayasha Kaiser Kamal
2	201216684002	B.Shiva	Shiva
3	201216684003	B.N. Supraja	Supraja
4	201216684004	D.Bheem Raju Das	Raju
5	201216684006	Chekuri Vinay Varma	vinay varma
6	201216684007	Ch. Sanjay Kumar	Ch Sanjay
7	201216684008	D. Santhosh	D santhosh
8	201216684009	D. Nishitha Reddy	Nishitha Reddy
9	201216684010	D. Raja kishore	Raja kishore
10	201216684011	D.Tirumala Rayudu	Tirumala Rayudu
11	201216684012	Ekta Choudhary	EKTA
12	201216684014	G. Anudeep Reddy	Anudeep
13	201216684015	H. Gouri	Gouri
14	201216684016	J.Ramya	Ramya
15	201216684017	K.Vikas Varma	Vikas varma
16	201216684018	K. Sowmya	K. Sowmya
17	201216684019	K. Prashanth Reddy	Prashanth
18	201216684020	K.Samana	Samana
19	201216684021	K. Srikari	Srikari
20	201216684023	K. Pavani	Pavani
21	201216684024	K. Sai Kiran	Sai Kiran
22	201216684025	K. Maheshwari	Maheshwari
23	201216684026	Krushang patel	Krushang patel
24	201216684027	M.Hamsa Priya	Hamsa priya
25	201216684028	M. Akshara	Akshara
26	201216684029	Mamidipally Tirumala	Tirumala
27	201216684030	Md. Abrar	Abrar
28	201216684031	M. Veena Reddy	Veena Reddy
29	201216684032	N. Sai Kiran	Sai Kiran
30	201216684033	N.Vishnuvardhan Reddy	vishnuvardhan Reddy
31	201216684034	N. Arvind Reddy	Arvind Reddy
32	201216684036	Nisha Joshi	Nisha Joshi



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S.No	HALLTICKET No.	NAME OF THE STUDENT	SIGNATURE OF THE STUDENT
33	201216684037	M.Pandu Ranga	Pandu Ranga
34	201216684038	P. Arun Kumar Reddy	P.Arun
35	201216684039	P.Alekhya	Alekhyas
36	201216684040	P. Pravallika	Pravallika
37	201216684041	P. Jawhnavi	Jawhnavi
38	201216684042	Prince Kumar	Prince
39	201216684043	R. Akshitha	Akshitha
40	201216684044	R.Niharika	Niharika
41	201216684045	D.Rama raju	Rama Raju
42	201216684046	R.Shubhankar	R. shubhankar
43	201216684047	R.Naveen Kumar	Naveenk
44	201216684048	Shanthan Shaw	Shanthan Shaw
45	201216684049	S. Adarsh Reddy	Adarsh
46	201216684050	Sunil Kumar Bhati	Sunil Kumar
47	201216684051	S.Krishnaveni	Krish
48	201216684052	T. Sai Teja	Sai Teja.
49	201216684053	T.Sindhuja	Sindhuja
50	201216684054	U.Vaishnavi	Vaishnavi
51	201216684055	V.Krishna Priya	Krishna priya.
52	201216684056	V.Sandhya	Sandhya
53	201216684057	V.Vamshi Sagar	Vamshi Sagar
54	201216684058	V. Pramod Raja	Pramod
55	201216684059	Yalla Vandana	Vandana


Co-ordinator


Principal
PRINCIPAL

Siva Sivani Degree College
Kompally, Medchal-Malkajgiri(Dt)-500100





S. P. Sampathy's Siva Sivani Educational Society (2906/97)

SIVA SIVANI DEGREE COLLEGE

(Affiliated to Osmania University)

Report of the Program

Public Speaking

Name of the Resource Person : Ms. Rani Jaju
Date : 31-07-2018
Venue : Seminar Hall
No. of Students Attended : 55

On 31-07-2018, a guest lecture on "Public Speaking" was held at Seminar Hall for students of Siva Sivani Degree College. The lecture was delivered by the Resource person Ms. VR Jaya Sree.

Public Speaking at Siva Sivani Degree College stands as a cornerstone of our commitment to fostering students' career aspirations across diverse fields. Our institution is unwavering in its dedication to providing students with abundant opportunities, and public speaking is a prominent aspect of this commitment. We are devoted to cultivating confident and proficient communicators who can thrive in their chosen professional paths.

With a strong focus on public speaking, our objective is to empower students with the essential skills necessary for success in their future endeavors. Siva Sivani Degree College firmly believes that effective communication and adept public speaking are foundational to success in any field. To this end, we provide extensive resources and training to support students in developing and refining these indispensable skills.

Our college actively encourages students to engage in various forms of public speaking, ranging from presentations and debates to participation in public speaking competitions. By doing so, we aim to nurture individuals who are not only confident but also articulate in expressing their ideas. Through these initiatives, Siva Sivani Degree College is dedicated to shaping well-rounded individuals who are poised for success in their academic and professional journeys.

Manselap

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Kompally, Secunderabad - 500 100

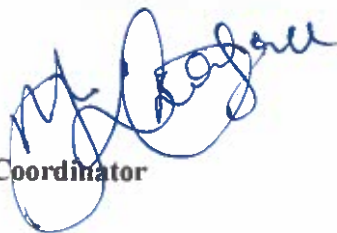


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SIVA SIVANI DEGREE COLLEGE

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Coordinator

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Kompally, Medchal-Malkajgiri(Dt)-500100

FEED BACK FORM

Date	31-07-2018
Student Name	K. Sai Kiran
Presenter	Rani Taju. (Public Speaking)

Instruction : Please indicate your level of agreement with the statements listed below

S.No	Attributes and Performance	Strongly Agree (5)	Agree (4)	Neutral (3)	Disagree (2)	Strongly Disagree (1)
1	The conducted workshop effectively addresses the students' practical exposure needs in the given field.	✓				
2	The workshop is meticulously organized and offers valuable information.	✓				
3	The workshop facilitated learning effective collaboration with peers in a workshop setting.		✓			
4	The presented information and/or skills proved to be relevant and beneficial.			✓		
5	The resource person allocated sufficient time for queries and responded to them effectively.	✓				
6	The resource person employed a student-centric approach to learning, proving highly effective.		✓			
7	The workshop has expanded my knowledge and awareness of how to implement the discussed topics		✓			
8	Both the information and activities conducted in the workshop were pertinent and beneficial.	✓				

Please share any additional comments or suggestions you have regarding the works

good.

Student Signature



Mameta
PRINCIPAL
Siva Sivani Degree College
Kompally, Medchal-Waikajiri (Dt)-600100

FEED BACK FORM

Date	31-7-2018
Student Name	D. Nishitha Reddy.
Presenter	Ravi Teju (Public speaking)

Instruction : Please indicate your level of agreement with the statements listed below

S.No	Attributes and Performance	Strongly Agree (5)	Agree (4)	Neutral (3)	Disagree (2)	Strongly Disagree (1)
1	The conducted workshop effectively addresses the students' practical exposure needs in the given field.	✓				
2	The workshop is meticulously organized and offers valuable information.	✓				
3	The workshop facilitated learning effective collaboration with peers in a workshop setting.		✓			
4	The presented information and/or skills proved to be relevant and beneficial.			✓		
5	The resource person allocated sufficient time for queries and responded to them effectively.	✓				
6	The resource person employed a student-centric approach to learning, proving highly effective.	✓				
7	The workshop has expanded my knowledge and awareness of how to implement the discussed topics		✓			
8	Both the information and activities conducted in the workshop were pertinent and beneficial.			✓		

Please share any additional comments or suggestions you have regarding the works

Nishitha Reddy
Student Signature



Nametha
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Siva Sivani Degree College
Kompally, Medak, Hyderabad - 501101