



# SIVA SIVANI DEGREE COLLEGE

(Affiliated to Osmania University)

UG Block Vensai Projects, Kompally, Secunderabad, Telangana - 500100.



## Cycle-1 NAAC Accreditation 2023

### Criteria 6 - Governance, Leadership and Management

#### 6.1 Institutional Vision and Leadership

*6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance*

Submitted to



**National Assessment and Accreditation Council**

# **IQAC Meetings**



S. P. Sampathy's Siva Sivani Educational Society (2906/97)

# SIVA SIVANI DEGREE COLLEGE

(Affiliated to Osmania University)

Minutes of the meeting of IQAC

Siva Sivani Degree College, Kompally

Venue: Seminar Hall

Date and Time: 5<sup>th</sup> July 2023 at 11 AM

Agenda:

1. Departmental Meetings
2. Quality enhancement of institution
3. Student-centric approach

Members Present:

- |                                 |                                    |
|---------------------------------|------------------------------------|
| 1. Smt. Arati Sampathy          | 12. Smt. P. Kesavagiri             |
| 2. Sri. Sailesh Sampathy        | 13. Smt. Mayuri Odela              |
| 3. Smt. Deepika Sampathy        | 14. Sri. P. Maruthi Sharath        |
| 4. Smt. P. Mamatha              | 15. Sri. G. Uma Mahesh             |
| 5. Sri. Anand Reddy. Y          | 16. Sri. Venkata Surya Pavan Kumar |
| 6. Sri. C. Santhosh Kumar Reddy | 17. Ms. Avala Satya Manikanta      |
| 7. Smt. P. Vanaja               | 18. Sri. K. Adarsh Goud            |
| 8. Smt. S. Madhavi              | 19. Sri. M. Bhasker Krishna        |
| 9. Sri. Venkateswarlu. G        | 20. Smt. Vishnuvardhan Reddy       |
| 10. Smt. Aruna Rani             | 21. Sri. Sai Tejaswini             |
| 11. Sri. P. Srinivas Rao        |                                    |

Sri. Y. Anand Reddy, IQAC Coordinator welcomed the participants. The minutes of the previous meeting were presented and approved.

**Decisions of the meeting:**

1. Departmental Meetings:

The whole committee put forward an agenda to conduct weekly departmental meetings for the smooth functioning of our institution. It deals with the overall progress of every department and for discussing the different issues raised by the faculties.

2. Quality enhancement of institution:

Enhance the quality of the institution by promoting Campus Recruitment Training, Workshops, and Placements. Etc



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S. P. Sampathy's Siva Sivani Educational Society (2906/97)

## SIVA SIVANI DEGREE COLLEGE

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3. Students are the organizers. They organize conceptual workshops, technical lead code programs, quiz contests, business models, B to C, B to B programs, mock interviews, Group discussions executed, and evaluation feedback sessions conducted by the senior students and management students to other fellow pupils.

4. Drinking water facility: The committee decided to provide a pure drinking water facility on the 5<sup>th</sup> floor.

The IQAC Coordinator proposed the vote of thanks. The meeting came to an end by 1.15 pm.



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# SIVA SIVANI DEGREE COLLEGE

(Affiliated to Osmania University)

## Minutes of the meeting of IQAC

Siva Sivani Degree College, Kompally

Venue: Seminar Hall

Date and Time: 1<sup>st</sup> August 2023 at 11 AM

### Agenda:

1. Approval of Action Taken Report on the previous IQAC Meeting
2. Independence Day Celebration
3. Student development programmes (SDP)
4. Implementation of Infrastructure facilities.

### Members Present:

1. Smt. Arati Sampathy
2. Sri. Sailesh Sampathy
3. Smt. Deepika Sampathy
4. Smt. P. Mamatha
5. Sri. Anand Reddy. Y
6. Sri. C. Santhosh Kumar Reddy
7. Smt. P. Vanaja
8. Smt. S. Madhavi
9. Sri. Venkateshwarlu. G
10. Smt. Aruna Rani
11. Sri. P. Srinivas Rao
12. Smt. P. Kesavagiri
13. Smt. Mayuri Odela
14. Sri. P. Maruthi Sharath
15. Sri. G. Uma Mahesh
16. Sri. Venkata Surya Pavan Kumar
17. Ms. Avala Satya Manikanta
18. Sri. K. Adarsh Goud
19. Sri. M. Bhasker Krishna
20. Smt. Vishnuvardhan Reddy
21. Sri. Sai Tejaswini

Sri. Y. Anand Reddy, IQAC Coordinator welcomed the committee members. The minutes of the previous meeting was presented and approved.

### Decisions of the meeting:

#### 1. Approval of Action Taken Report on the previous IQAC Meeting. (held on 5<sup>th</sup> July)

Decisions of the previous meeting	Actions Taken
Decided to conduct departmental meetings	Departmental Meetings was conducted on the month of July.
Decided to enhance the quality of the institution	In July, we conducted Campus Recruitment Training and Workshops.
Decided to follow a student-centric approach	Followed a student-centric approach



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**2. Independence Day Celebrations:**

Independence Day is scheduled to celebrate on 15<sup>th</sup> August 2023 to cultivate love and respect towards nation and to hold our Indian values throughout our life. The committee insists that it will promote patriotism and democratic values.

**3. Student Development Programmes (SDP)**

Student outreach programs will be conducted from time to time including management games, to impart the qualities of leadership, organizing, technical, strategic, planning, problem solving and critical thinking skills among all the students according to the need of their specialized branches and courses.

**4. Implementation of Infrastructure facilities:**

The committee has implemented several infrastructure facilities to beautify our college. It is planning to be done in the coming months.

The IQAC Coordinator proposed the vote of thanks. The meeting came to an end by 1.15 pm.



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S. P. Sampathy's Siva Sivani Educational Society (2906/97)

# SIVA SIVANI DEGREE COLLEGE

(Affiliated to Osmania University)

## Minutes of the meeting of IQAC

Siva Sivani Degree College, Kompally

Venue: Seminar Hall

Date and Time: 1<sup>st</sup> September 2023 at 11 AM

### Agenda:

1. Approval of Action Taken Report on the previous IQAC Meeting
2. First Internal Examination
3. Ganesh Chaturthi Celebrations
4. Freshers Day Celebrations

### Members Present:

- |                                 |                             |
|---------------------------------|-----------------------------|
| 1. Smt. Arati Sampathy          | 9. Sri. Venkateshwarlu. G   |
| 2. Sri. Sailesh Sampathy        | 10. Smt. Aruna Rani         |
| 3. Smt. Deepika Sampathy        | 11. Sri. P. Srinivas Rao    |
| 4. Smt. P. Mamatha              | 12. Smt. P. Kesavagiri      |
| 5. Sri. Anand Reddy. Y          | 13. Smt. Mayuri Odela       |
| 6. Sri. C. Santhosh Kumar Reddy | 14. Sri. P. Maruthi Sharath |
| 7. Smt. P. Vanaja               | 15. Sri. G. Uma Mahesh      |
| 8. Smt. S. Madhavi              | 16. Smt. A. Anjana          |

Sri. Y. Anand Reddy, IQAC Coordinator welcomed the committee members. The minutes of the previous meeting was presented and approved.

### Decisions of the meeting:

#### 1. Approval of Action Taken Report on the previous IQAC Meeting.

Decisions of the Previous Meeting	Actions Taken
Decided to conduct Independence Celebrations.	Conducted Independence Day Celebrations on 15 <sup>th</sup> August 2023. It developed an insight of Patriotism and Democracy.
Decided to conduct Student development programmes (SDP)	Conducted programs including management games, to impart the qualities of leadership.



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Siva Sivani Educational Society (2906/97)



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## SIVA SIVANI DEGREE COLLEGE

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### 2. First Internal Examination:

The First internal examination for the First, Second, and Third years is scheduled on 16<sup>th</sup> September and 17<sup>th</sup> September 2023.

### 3. Ganesh Chaturthi:

The IQAC Committee decided to celebrate Ganesh Chaturthi on 23<sup>rd</sup> September 2023. The committee insists that the celebration will create an atmosphere of enthusiasm and the role of culture in our daily lives.

### 4. Freshers Day Celebrations:

One of the main events of this month that is Fresher's Party is scheduled on 9<sup>th</sup> and 10<sup>th</sup> September 2023. During this event, the committee decided to welcome newly joined in college.

The IQAC Coordinator proposed the vote of thanks. The meeting came to an end by 1:30 PM.



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S. P. Sampathy's Siva Sivani Educational Society (2906/97)

# SIVA SIVANI DEGREE COLLEGE

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## Minutes of the meeting of IQAC

Siva Sivani Degree College, Kompally

Venue: Seminar Hall

Date and Time: 3<sup>rd</sup> October 2023 at 11 AM

### Agenda:

1. Approval of Action Taken Report on the previous IQAC Meeting
2. Theatre Arts Club Inauguration.
3. Dussehra Celebrations.
4. Revision Tests
5. Swara Tharang Music

### Members Present:

- |                               |                                  |
|-------------------------------|----------------------------------|
| 1. Smt.Arati Sampathy         | 12. Smt.P.Kesavagiri             |
| 2. Sri.Sailesh Sampathy       | 13. Smt.Mayuri Odela             |
| 3. Smt.Deepika Sampathy       | 14. Sri.P.Maruthi Sharath        |
| 4. Smt.P.Mamatha              | 15. Sri.G.Uma Mahesh             |
| 5. Sri.Anand Reddy.Y          | 16. Smt.A.Anjana                 |
| 6. Sri.C.Santhosh Kumar Reddy | 17. Smt.Sharon Ann               |
| 7. Smt.P.Vanaja               | 18. M.Venkata Surya Pavan Kumar  |
| 8. Smt.S.Madhavi              | 19. Sri.K.Adarsh Satya Manikanta |
| 9. Sri.Venkateshwarlu.G       | 20. Sri.M.Bhasker Krishna        |
| 10. Smt.Aruna Rani            | 21. J. Vishnuvardhan Reddy       |
| 11. Sri.P.Srinivas Rao        | 22. K. Sai Tejaswini             |

Sri. Y. Anand Reddy, IQAC Coordinator welcomed the committee members. The minutes of the previous meeting was presented and approved.



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S. P. Sampathy's Siva Sivani Educational Society (2906/97)

# SIVA SIVANI DEGREE COLLEGE

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## Decisions of the meeting:

### 1. Approval of Action Taken Report on the previous IQAC Meeting

Decisions of the Previous Meeting	Actions Taken
Decided to conduct First Internal Examination on 16 <sup>th</sup> and 17 <sup>th</sup> September 2023.	Conducted first internal examination on 16 <sup>th</sup> and 17 <sup>th</sup> September.
Decided to conduct Ganesh Chaturthi	Conducted Ganesh Chaturthi Celebrations on 23 <sup>rd</sup> September
Decided to conduct Freshers Day Celebrations on 9 <sup>th</sup> and 10 <sup>th</sup> September 2023.	Conducted Freshers Day Celebrations on 9 <sup>th</sup> and 10 <sup>th</sup> September 2023.

### 2. Theatre Arts Inauguration:

IQAC Committee decided to inaugurate our new venture 'Theatre Arts Club' on 7<sup>th</sup> October 2023.

### 3. Dusshera Celebrations:

Dussehra Celebrations scheduled on 13<sup>th</sup> October 2023. The committee insists that all these celebrations will invoke a spirit of joy and harmony.

### 4. Syllabus Completion:

The IQAC Committee insists each and every department of the College to complete the syllabus within the 31<sup>st</sup> October.

### 5. Revision Tests:

The Revision Tests are scheduled from 1st November to 29<sup>th</sup> November 2023.

### 6. Swara Tharang Music:

Swara Tharang Music is being scheduled once in a month as a part of Hobby Development Classes. This serves as a platform for students to showcase their talents and excel in their chosen fields.

The IQAC Coordinator proposed the vote of thanks. The meeting came to an end by 1:30 PM.



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# SIVA SIVANI DEGREE COLLEGE

(Affiliated to Osmania University)

Minutes of the meeting of IQAC

Siva Sivani Degree College, Kompally

Venue: Seminar Hall

Date and Time: 1<sup>st</sup> December 2023 at 11 AM

Agenda:

- 1.Approval of Action Taken Report on the previous IQAC Meeting
- 2.Revision Tests.
- 3.Pre-Final Examination.
- 3.Christmas Celebration.
- 4.Social Contribution
- 5.Extension Activities
6. Drinking Water facility

Members Present:

- |                               |                                  |
|-------------------------------|----------------------------------|
| 1. Smt.P.Mamatha              | 12. Smt.P.Kesavagiri             |
| 2. Smt.Arati Sampathy         | 13. Smt.Mayuri Odela             |
| 3. Sri.Sailesh Sampathy       | 14. Sri.P.Maruthi Sharath        |
| 4. Smt.Deepika Sampathy       | 15. Sri.G.Uma Mahesh             |
| 5. Sri.Anand Reddy.Y          | 16. Smt.A.Anjana                 |
| 6. Sri.C.Santhosh Kumar Reddy | 17. Smt.Sharon Ann               |
| 7. Smt.P.Vanaja               | 18. M.Venkata Surya Pavan Kumar  |
| 8. Smt.S.Madhavi              | 19. Sri.K.Adarsh Satya Manikanta |
| 9. Sri.Venkateshwarlu.G       | 20. Sri.M.Bhasker Krishna        |
| 10. Smt.Aruna Rani            | 21. J. Vishnuvardhan Reddy       |
| 11. Sri.P.Srinivas Rao        | 22. K. Sai Tejaswini             |

Sri. Y. Anand Reddy, IQAC Coordinator welcomed the committee members. The minutes of the previous meeting was presented and approved.



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# SIVA SIVANI DEGREE COLLEGE

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## Decisions of the meeting:

### 1. Approval of Action Taken Report on the previous IQAC Meeting

Decisions of the Previous Meeting	Actions Taken
Decided to inaugurate Theatre Arts Club.	Inaugurated Theatre Arts Club on 7 <sup>th</sup> October.
Decided to celebrate Dussehra.	Conducted Dussehra Celebration at College on 13 <sup>th</sup> October 2023.
Decided to complete the syllabus within 31 <sup>st</sup> October.	Syllabus Completed within 31 <sup>st</sup> October.
Decided to conduct Revision Tests from 1 <sup>st</sup> November to 29 <sup>th</sup> November.	Conducted Revision Tests from 1 <sup>st</sup> November to 29 <sup>th</sup> November.
Decided to celebrate Diwali on 11 <sup>th</sup> November.	Celebrated Diwali on 11 <sup>th</sup> November.
Decided to conduct Swara Tharang Music.	Conducted Swara Tharang Music
Decided to implement infrastructure facilities	Implementation is in progress.

### 1. Revision Tests:

The IQAC Committee scheduled revision tests especially for the first years, to revise each subject. Revision Tests should be done daily, and it should focus on each student.

### 2. Pre-Final Examination:

The committee scheduled pre-final examination from 1<sup>st</sup> December to 11<sup>th</sup> December 2023. Pre-Finals to be done as in the same manner of Semester Exam.

### 3. Christmas Celebration

Christmas Celebration is scheduled on 23<sup>rd</sup> December 2023. The committee insists that Christmas Celebration should invoke the spirit of sharing and caring.

4. Social contribution: after studying at Siva Sivani every student will be ready to do charity and raise helping hands to the needy. Such habits among the students are encouraged at all the levels.

5. Extension Activities- In addition to academic pursuits, our college offers a range of extension programs designed to stimulate students' intellectual growth. These activities share a common



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## SIVA SIVANI DEGREE COLLEGE

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objective: to cultivate a thriving society by promoting cultural and moral values, nurturing patriotism, and addressing grassroots social issues. Through these diverse activities, students actively engage in the field, receiving comprehensive training on how to effectively serve the underprivileged in our community.

6. Drinking water facility: The IQAC Committee decided to work on the drinking water facility in the 5<sup>th</sup> floor.

The IQAC Coordinator proposed the vote of thanks. The meeting came to an end by 1:30 PM.



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