



SIVA SIVANI DEGREE COLLEGE

(Affiliated to Osmania University)

UG Block Vensai Projects, Kompally, Secunderabad, Telangana - 500100.



Cycle-1 NAAC Accreditation 2023

Criteria 3 – Research, Innovations and Extension

3.2 Innovation Ecosystem

3.2.1: Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge (patents filed, published, incubation center facilities in the HEI to be considered)

Submitted to



National Assessment and Accreditation Council



Consultation Policy of SSDC

A consultation policy for innovation research of Siva Sivani Degree College is essential for providing clear guidelines and procedures for faculty, students, and other External Source involved in creating eco systems for innovations and transfer of knowledge activities. Such a policy helps ensure that the research process is efficient, ethical, and aligned with the college's goals. An Institutional Programme Implementation Unit of Siva Sivani Degree College consist of Principal, Faculty Member along with coordinator/Volunteer shall be formed for the effective implementation of activities of the consultation center.

Objective/Purpose and Scope

- To specify the scope, outlining the types of research activities covered by the policy, such as number of workshops and Seminars on Research Methodology, Entrepreneurship Development Etc.
- To clearly define the specific objectives of the innovation research program, such as fostering a culture of innovation among students, identifying innovative solutions to real-world problems, or enhancing students' research and problem-solving skills.
- To develop a detailed program design that includes the structure, timeline, and key activities of the innovation research program.
- To specify the methodologies and approaches that will be employed to achieve the program objectives.
- To define strategies for engaging student participants, including Business Startup Procedures, its communication plans, and mechanism
- To Design and conduct workshops or training sessions for students to equip them with the necessary research and innovation skills, such as problem identification, literature review, research design, data collection, analysis, and presentation skills of a project chosen in their subject specialization.
- To provide guidance on the tools and resources that will be made available to students for conducting their research.





S. P. Sampathy's Siva Sivani Educational Society (2906/97)
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- To implement a mentorship program, where students receive guidance and support from experienced mentors or external sources throughout the research process.
- To develop a system for evaluating student progress and assessing the quality of their research projects.
- To define assessment criteria, grading methods, and mechanisms for providing constructive feedback to students.

Duties and Responsibilities:

Conduct a thorough needs assessment to understand the challenges, opportunities, and aspirations of students regarding research and innovation.

- Collaborate with Respective Faculties, to design comprehensive research and innovation policies tailored to the needs of students, and develop policies that align with the institution's vision, mission, and educational objectives.
- Ensure that research and innovation policies are accessible and inclusive, considering the diverse needs and backgrounds of students, to incorporate measures to promote equal opportunities for all students.
- Propose policies that encourage the development of essential research and innovation skills among students, and shall conduct training programs or workshops to enhance students capabilities
- Establish mechanisms for monitoring the effectiveness of research and innovation policies. - Conduct periodic evaluations to assess the impact of policies on student engagement and outcomes.
- Develop communication strategies to raise awareness among students about available research and innovation opportunities. - Create communication channels to keep students informed about policy updates and initiatives.



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- Prepare reports on the implementation and outcomes of research and innovation policies. - Maintain comprehensive documentation for transparency and future reference.
- Recommend policies that support the professional development of students engaged in research and innovation. - Explore avenues for student participation in conferences, competitions, and networking events.
- Facilitate a culture of continuous improvement by collecting feedback from students and internal and external sources - Adjust policies based on evolving needs, challenges, and opportunities.

By fulfilling these duties and responsibilities, consultants contribute to the creation of a dynamic and supportive ecosystem that empowers students to engage in meaningful research and innovation activities within an educational institution.



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